

Triangle Recreation Camp



October Board of Directors Meeting Minutes

2016

The regular monthly meeting of the TRC Board of Directors was held on Saturday, October 8, 2016. The meeting was held on TRC property at Site 500. The meeting was chaired by President Craig Maynard, and supported by the executive committee, Travis Clinton, Dana Williams, Brandon Walker, Jeff Bachman and Larry Clark.

Directors - Derek Downey (excused), Lawrence Cummings, Frank Huguenin, Chas Johnston, Dale Morgan, Ted Stanczak, Ross Tremblay, and Tom Widmark.

The meeting was called to order at 12:13 pm by the chairman after establishing a quorum (at least 8) had been reached.

- i. Call to order
- ii. Roll call (Norm O., Kent W., Contractor Mark also attended)
- iii. Adoption of Agenda - Motion by Travis C. to accept **Passed**
- iv. Approval of Minutes from the Pre-AGM on September 17, 2016 Board Meeting –Motion by Brandon W. to accept **Passed**
- v. Approval of Minutes from the Post-AGM on September 17, 2016 Board Meeting – Motion by Brandon W. to accept **Passed**
- vi. Approval of Minutes from the Annual General Meeting on September 17, 2016 – Motion by Dana W. to accept **Passed**
- vii. Resignation and Appointments:
 - a. Director Resignation: Eric M.
 - b. Director Seat Appointment (created by resignation) No motion made to fill seat
 - c. Fees and Membership Committees to be combined – Motion by Travis C. **Passed**
 - d. Operations Committee appointment - Motion to appoint the following positions:

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- o Ted Stanczak, Fire Marshall: - Passed
- o Internet & Power Generation: Ross Tremblay - Passed
- o Power Distribution: Josh K & Travis C: - Passed
- o Sanitation and Portable Toilet Service Scheduling: - Dale M Passed
- o Parking and RV Reservations: - Lawrence C Passed
- o Grounds Maintenance: VPs of Operations and Development: - Passed
- e. Development Committee appointment: Dana appointed Lawrence C. & Tom W.
Passed
- f. Marketing Committee appointment: None
- g. Financial Affairs Committee Appointments: None
- h. Secretarial Affairs Committee Appointments: None
- i. Rules Committee Appointments - Frank H., chair, also appointed Truong H., Tom W. Kent W., & Travis C. Passed
- j. Membership & Fees Committee Appointments: motion to appoint VP of Operations Travis C. as Chair, along with Jeff B., Dana W., Ross T., and Derek D. as members. Passed See VP of Ops Report surrounding this below in Director's Committee Reports.
- k. Strategic Planning Committee Appointments: motion to appoint: President Craig M. as chair, VP of Operations Travis C., VP of Development Dana W., Treasurer Jeff B., Ross T. and member Kent W. Chair will be a non-voting position. Passed

Executive Committee Reports

President's Report

- o Canonica continues to be active on Facebook - no action
- o Recovery of TRC documents from Wash. AG - preparing to make formal request.

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- Investigating the merits of TRC attendance to LGTB campground owners/operators conference in January 2017 in Florida - ongoing.

Operations Report

- Motion #1 - budget to purchase:
 1. 10 space heaters at no more than \$100, plus tax, each.
 2. Office supplies and equipment - \$500
 3. Portable Toilet Service of one Toilet - \$200

One request was made by Travis for \$1000 for Heaters, Passed, then a friendly amendment was made to increase the amount to \$2000 to cover all three items. **Passed**

- Motion #2 - Any member wishing to be on TRC property between October 16, 2016 and the opening day in 2017, must obtain permission from either of the VPs of Operations or Development. **Passed**

Motion made by Travis to take a 10 min. recess @ 12:50 Passed. Reconvene at 12:59

Operations Report (as submitted by Travis Clinton)

October 8, 2016

Overwinter Costs

1. Heaters for Site 500 and for the party site. Home Depot supposedly has them on sale in November. Looking at 7-10 units at roughly \$100 each.
2. If I find a good deal on any office like supplies for Site 500 (file cabinets, etc) I would like to purchase. Otherwise will renew request in March 2017. Max to spend \$500
3. Phone will stay on over winter.
4. One porta potty will remain on site over winter next to the kiosk
5. Garbage will go on "vacation" after October 15
6. Ross T. will "vacation" internet

Rules Committee

1. Frank H will chair.
2. Will work on the voting and nomination process as stated in September meeting. Garrett C. has given a lot of valuable information on this. A full revision will be presented well before the March meeting for review. Goal is to have final package voted on by April at the latest.
3. Rules Committee will be working on cleaning up existing rules and looking at the suggestions I have been sent from various members. A full revision will be presented well before the March meeting for review. I request discussion in March if there are issues. Goal is to have final package voted on by April at the latest.
4. Dean Situation.....

Operations Committee:

Internet & Generator: Ross T.

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Power Grid: Josh K. & Travis C.
Garbage/Toilets: Dale M.
Parking & RV Reservations: Lawrence C.
Site Maintenance: Myself & Dana
Others: ? ? ?

Motions

1. Membership Committee Motion
 - a. See Motion Emailed
2. "Permission Rule" in effect over the winter.
 - a. This is more of a safety thing than anything else. We want to make sure members that come to check on their sites return home safely. We also want to make sure members are not here during tree removals.
 - b. Myself or Dana should be the contact for members seeking to come up after October 16, 2016.
 - c. We did pass a rule restricting camping at TRC after Oct 15. (See Overwinter Storage Policy).

Announcements & point of facts:

We had a huge change this year with by-laws. We now have a very clear process in place for how this board should be operating. There is to be no "lone wolf" activities without consent from the appropriate VP or the board as a whole, if it goes beyond the powers of the Executives.

Development Report

Dana brought forward these two ideas of projects for the winter

- Motion #1 - Complete Water Project - \$27,000.00
- Motion #2 - Vault Toilet system - \$18,000.00

Discussion ensued. Ultimately, these motions were tabled to the Strategic Planning Committee to make recommendations in March

Budget requests from Dana

- Tree Removal - Jeff B. moved \$3000 for this - **Passed**
- Request for change of \$5000 Budget for Trail 6 to \$10000 - moved by Jeff B. - **Passed**

Marketing Report

\$500 budget request for internet and promotional materials moved by Brandon W. - **Passed**

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Secretary's Report

Campers Guide getting ready to be published in a couple of weeks to FB pages

Budget request by Larry C. for paper and printer ink \$200 - Passed, friendly amendment made to raise to \$300 from _____ Passed

Treasurer's Report

Suggestion that we as a camp work harder on making tent campers feel better and have a better experience.

- Motion for exception criteria to Two Signatures Rule on Bank Withdrawals. Tabled
- Change in Renewal Date for all Memberships To May. There will be prorating for all memberships that are currently in place. Ross T. presented the following surrounding this change:

"...Seasonal memberships will all renew on May 1st, effective May 1, 2017

Process: Members will be issued a non-refundable credit for the unused portion of their membership from the 2016 camping year. This is calculated using the TRC Member Rates Pro-rata Adjustment Schedule. A small sample follows:

A Seasonal member whose renewal date is July 22 would receive a \$118 credit. This also works out being about the mid-point in the value range of the membership. A Seasonal member whose renewal date is August 15th, would receive a credit for \$170.

The pro-rata schedule allows for valuing camping days during the six month camping season, assigning more value for the peak season June 21st to September 7th."

It was discussed that this is an administrative change, so no motion needed to made.

Director's Committee Reports

Audit Committee – No report

Rules Committee – Frank H. Chair

One site still to be broken down, the camper is being worked with to get this to happen

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Camping and Seasonal Fees Committee – Travis C. Chair

(submitted by Travis C.)

Travis C. – Chair, handles problem members through Rules

Jeff B. – Treasurer, tracks fees, etc.

Dana W. - His request to do something new

Ross T. – Is already involved in Membership renewals and sign-ups

Derek D. – Host Hut Chair

Purpose: (per VP Operations – Travis C.)

This committee will vet returning members that have had past issues with TRC and will also vet new members seeking Seasonal Site status. The committee will be charged with coming up with policy about new seasonal site members. (This is a request for input Travis C. had requested ideas from the Sept. 2016 meeting about vetting and handling guests at sites.)

The committee will look into new ways to recruit new members and retain existing ones.

The committee will look into gathering data on members for purpose of marketing. Board approval required before any kind of implementation.

This committee shall also look into the membership fees for 2017 and report at the March board meeting for review, and (in theory) a final vote no later than the April meeting. Fees will include: membership fees and RV rates & fees.

All recommendations from this committee will be voted on by the board. Strategic Planning Committee

Strategic Planning Committee

See above where it was formed – no report at this time

Membership Committee

See above where it was formed – no report at this time

New Business:

Dean Carey Membership Status (Travis reminded us what happened, Dean was removed from the BOD over not reporting Scott “Preston” Canonica being on site, this was a dereliction of his duty as a member of the BOD to do so. His subsequent suspension was for false allegations and other inappropriate behaviors on social media.)

Frank H. made a motion to not allow Dean Carey to camp in the next season, 2017, which was amended to an Indefinite Ban 11 yes, Travis C. abstains and Dale M. abstains - **Passed**

Lawrence C. made a motion to return Dean’s \$190 membership 11 yes, 2 abstain - **Passed**

The President will make contact with Dean.

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New Business

Dana W. wants new membership badges issued annually. (Right now, they are a permanent badge that renews at your renewal moment)

Discussion ensued - 1 Vote For, motion **Fails**

Dale M. says all signs to come down this weekend, one toilet will stay, security cameras to go up.

Adjournment

The meeting was adjourned at 2:25. The next Regular Meeting of the Board of Directors will be held Saturday, March 18, 2017 at Site 500.

Signed,

Larry Clark
Secretary - Triangle Recreation Camp

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